

# RESPONSE to DIVORCE, LEGAL SEPARATION, ANNULMENT SAMPLE PACKET

## **HELPFUL WEBSITES**

[www.courts.ca.gov](http://www.courts.ca.gov) - State Court - forms, etc.  
[www.kern.courts.ca.gov](http://www.kern.courts.ca.gov) - Kern Court Website  
[www.kclawlib.org](http://www.kclawlib.org) – Kern County Law Library  
[www.findlaw.com](http://www.findlaw.com) – Case Law  
<http://leginfo.legislature.ca.gov> - Legislation/Codes  
[www.accesslaw.com](http://www.accesslaw.com) – Forms, Cases, Codes

## **GETTING STARTED:**

① If you have been served with a Petition, you have thirty (30) days from the date you were served to file a Response. The Response form is your chance to tell the Court what you want.

② What is your date of marriage or domestic partnership?

③ What is your date of separation?

## **COMPLETE FORMS:**

**GET THE FORMS FROM THE FAMILY LAW CLERK, FACILITATOR, OR ONLINE AT:** [www.courts.ca.gov/selfhelp](http://www.courts.ca.gov/selfhelp) - State Court - forms, etc.;  
[www.accesslaw.com](http://www.accesslaw.com) - Forms

1. **Response** and Request for Dissolution OR Legal Separation OR Nullity, of Marriage or Domestic Partnership (check one box) (**FL-120**)
2. If you have children, complete:  
**UCCJEA (FL-105) *mandatory if you have children***  
Attachment 3c (additional children’s residential information)  
(FL-105(A) if there are more than 2 children)
3. **Optional Custody/Visitation Attachments** - (separate handout)  
Child Custody and Visitation Attachment (FL-311)  
Attachment 2e(4);  
Request for Child Abduction Prevention Order (FL-312)  
Children’s Holiday Schedule Attachment (FL-341(C))  
Additional Provisions – Physical Custody Attachment (FL-341(D))  
Joint Legal Custody Attachment (FL-341(E))

4. If you have **property or debts**, complete **Property Declaration (FL-160)**. List **community and quasi-community property and debts** (property and debts acquired by a party during marriage or domestic partnership while living in California (Fam. Code §760 & §900 et seq) on one FL-160.

List **separate property and debts** (property and debts of a party acquired before marriage or domestic partnership, during marriage or domestic partnership as a gift or by inheritance, or after date of separation (Fam. Code §770 & §900 et seq)) on a separate FL-160.

5. Proof of Service by Mail (FL-335).
6. **There is a FEE for filing the papers. If you cannot afford the filing fee, Fee Waiver forms are available. See current fee schedule for list of fees.**  
(Fee Waiver & Order form number FW-001 & FW-003)

### **CHECK FORMS FOR COMPLETENESS & ACCURACY:**

You may go to the Family Law Facilitator to have your papers checked **BEFORE** you make copies:

**Family Law Facilitator:**

**1215 Truxtun Ave., First Floor, Bakersfield, Ca.**

**HOURS: 8 a.m. – 4 p.m., Monday – Thursday,**

**8 a.m. – noon, Fridays.**

**Closed weekends and holidays**

**WEB: [www.kern.courts.ca.gov/familylaw/familylawfacilitator](http://www.kern.courts.ca.gov/familylaw/familylawfacilitator)**

**EMAIL: [WMFacil@kern.courts.ca.gov](mailto:WMFacil@kern.courts.ca.gov)**

***NO TELEPHONE SERVICE AT THIS TIME***

### **COPY FORMS**

6. Make 2 copies of the Response and other forms for a **total of 3 sets.**
7. **HAVE THE PETITIONER SERVED** with a copy of the Response – in person or by mail **BEFORE** filing the Response with the Family Law Clerk
8. Server completes **Proof of Service by Mail (FL-335)**. Attach original Proof of Service to original Response.

## **FILE FORMS**

9. Take the original and one set of Response (you are the “RESPONDENT” now & always) to the Family Law Division  
The Family Law Clerk will:

- check the forms,
- approve the fee waiver or send it to the judge
- stamp and file your documents.

10. You will have to return to pick up your stamped paperwork and an approved or denied Fee Waiver or provide self-addressed-stamped envelope with sufficient postage for your return copies.

## **THEN IT IS MANDATORY THAT BOTH PARTIES COMPLETE THEIR DISCLOSURES:**

11. **PRELIMINARY DECLARATION OF DISCLOSURE.**  
**You must complete the PRELIMINARY DECLARATION of DISCLOSURE and SERVE on your spouse. Ask for the “Declaration of Disclosure” handout.**

## **NEXT STEPS:**

13. At-Issue Memorandum (separate handout – local form).
14. Complete, serve, & file Mandatory Settlement Conference Declaration (separate handout – local form).
15. Attend Trial, if necessary.
16. Prepare Judgment, Notice of Entry of Judgment, Envelopes, and Postage Stamps and file with the Family Law Clerk.

These materials have been compiled through a grant from the Judicial Council of California. The opinions and findings in this publication are those of the author and not necessarily those of the Judicial Council of California. All rights reserved, April 2009, rev. 02/18/2020.  
SUPERIOR COURT OF CALIFORNIA, COUNTY OF KERN, FAMILY LAW FACILITATOR, 1215 TRUXTUN AVE., BAKERSFIELD  
CA 93301; WMFACIL@KERN.COURTS.CA.GOV

## FAMILY LAW COURTHOUSES IN KERN COUNTY

### **Bakersfield:**

1215 Truxtun Avenue  
Bakersfield, CA 93301  
Branch Name: Metro-Justice Building  
(661) 868-5393

### **Delano:**

1122 Jefferson Street  
Delano, CA 93215  
Branch Name: North Kern Division – Delano Branch  
(661) 720-5800

### **Shafter:**

325 Central Valley Highway  
Shafter, CA 93263  
Branch Name: North Kern Division – Shafter/ Wasco Branch  
(661) 746-7500

### **Mojave:**

1773 Highway 58  
Mojave, CA 93501  
Branch Name: East Kern Division – Mojave Branch  
(661) 824-7100

### **Ridgecrest:**

132 East Coso Street  
Ridgecrest, CA 93555  
Branch Name: East Kern Division – Ridgecrest Branch  
(760) 384-5900

PARTY WITHOUT ATTORNEY OR ATTORNEY STATE BAR NUMBER: NAME: FIRM NAME: YOUR NAME STREET ADDRESS: YOUR ADDRESS CITY: CITY STATE: ZIP CODE: TELEPHONE NO.: YOUR PHONE NUMBER FAX NO.: : E-MAIL ADDRESS: ATTORNEY FOR (name): IN PRO PER	<b>FOR COURT USE ONLY</b>
<b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF KERN</b> STREET ADDRESS: (SEE ATTACHED LIST OF KERN COURT MAILING ADDRESS: ADDRESSES) CITY AND ZIP CODE: BRANCH NAME:	
PETITIONER: PETITIONER'S NAME RESPONDENT: RESPONDENT'S NAME	
<b>RESPONSE</b> <input checked="" type="checkbox"/> <b>AND REQUEST FOR</b> <input type="checkbox"/> <b>AMENDED</b> <input type="checkbox"/> <b>Dissolution (Divorce) of:</b> <input type="checkbox"/> Marriage <input type="checkbox"/> Domestic Partnership <input type="checkbox"/> <b>Legal Separation of:</b> <input type="checkbox"/> Marriage <input type="checkbox"/> Domestic Partnership <input type="checkbox"/> <b>Nullity of:</b> <input type="checkbox"/> Marriage <input type="checkbox"/> Domestic Partnership CHOOSE ONE. MARRIAGE OR DOMESTIC PARTNERSHIP	CASE NUMBER: CASE NUMBER

**1. LEGAL RELATIONSHIP** (check all that apply):

- a.  We are married.
- b.  We are domestic partners and our domestic partnership was established in California.
- c.  We are domestic partners and our domestic partnership was NOT established in California.

**2. RESIDENCE REQUIREMENTS** (check all that apply):

- a.  Petitioner  Respondent has been a resident of this state for at least six months and of this county for at least three months immediately preceding the filing of this *Petition*. (For a divorce, unless you are in the legal relationship described in 1b., at least one of you must comply with this requirement.)
- b.  Our domestic partnership was established in California. Neither of us has to be a resident or have a domicile in California to dissolve our partnership here.
- c.  We are the same sex, were married in California, but currently live in a jurisdiction that does not recognize, and will not dissolve, our marriage. This *Petition* is filed in the county where we married.  
 Petitioner lives in (specify): Respondent lives in (specify):

**3. STATISTICAL FACTS** COMPLETE AND FINAL BREAK IN THE MARITAL RELATIONSHIP - SPECIFY DATE

- a.  (1) Date of marriage (specify): (2) Date of separation (specify):  
 (3) Time from date of marriage to date of separation (specify): Years Months
- b.  (1) Registration date of domestic partnership with the California Secretary of State or other state equivalent (specify below):  
 (2) Date of separation (specify):  
 (3) Time from date of registration of domestic partnership to date of separation (specify): Years Months

**4. MINOR CHILDREN**

- a.  There are no minor children.
- b.  The minor children are:  

Child's name	Birthdate	Age
NAME OF CHILD	DATE OF BIRTH	AGE
NAME OF CHILD	DATE OF BIRTH	AGE

IF MORE THAN THREE (3) CHILDREN, INCLUDE AN ATTACHMENT 4b

- (1)  continued on Attachment 4b. (2)  a child who is not yet born.
- c. If any children were born before the marriage or domestic partnership, the court has the authority to determine those children to be children of the marriage or domestic partnership.
- d. If there are minor children of Petitioner and Respondent, a completed *Declaration Under Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA)* (form FL-105) must be attached.
- e.  Petitioner and Respondent signed a voluntary declaration of parentage or paternity. (Attach a copy if available.)

PETITIONER: PETITIONER'S NAME RESPONDENT: RESPONDENT'S NAME	CASE NUMBER: CASE NUMBER
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**Respondent requests that the court make the following orders:**

**5. LEGAL GROUNDS** (Family Code sections 2200–2210; 2310–2312)

- a.  Respondent contends that the parties never legally married or registered a domestic partnership.
- b.  Respondent denies the grounds set forth in item 5 of the petition.
- c.  Respondent requests
  - (1)  Divorce  Legal separation of the marriage or domestic partnership based on
    - (a)  irreconcilable differences. (b)  permanent legal incapacity to make decisions.
  - (2)  Nullity of void marriage or domestic partnership based on
    - (a)  incest. (b)  bigamy.
  - (3)  Nullity of voidable marriage or domestic partnership based on
    - (a)  respondent's age at time of registration of domestic partnership or marriage. (d)  fraud.
    - (b)  prior existing marriage or domestic partnership. (e)  force.
    - (c)  unsound mind. (f)  physical incapacity.

CHOOSE ONE

**6. CHILD CUSTODY AND VISITATION (PARENTING TIME)**

IF MINOR CHILDREN, CHOOSE ONE OF EACH

	Petitioner	Respondent	Joint	Other
a. Legal custody of children to .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Physical custody of children to .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Child visitation (parenting time) be granted to .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

As requested in:

<input type="checkbox"/> form FL-311	<input type="checkbox"/> form FL-312	<input type="checkbox"/> form FL-341(C)
<input type="checkbox"/> form FL-341(D)	<input type="checkbox"/> form FL-341(E)	<input type="checkbox"/> Attachment 6c(1)

OPTIONAL FORMS

**7. CHILD SUPPORT**

- a. If there are minor children born to or adopted by Petitioner and Respondent before or during this marriage or domestic partnership, the court will make orders for the support of the children upon request and submission of financial forms by the requesting party.
- b. An earnings assignment may be issued without further notice.
- c. Any party required to pay support must pay interest on overdue amounts at the "legal" rate, which is currently 10 percent.
- d.  Other (specify):

**8. SPOUSAL OR DOMESTIC PARTNER SUPPORT**

IF YOU WANT SPOUSAL SUPPORT YOU MUST MAKE A SELECTION NOW.

- a.  Spousal or domestic partner support payable to  Petitioner  Respondent
- b.  Terminate (end) the court's ability to award support to  Petitioner  Respondent
- c.  Reserve for future determination the issue of support payable to  Petitioner  Respondent
- d.  Other (specify):

Spousal Support MAY NOT be terminated when the length of marriage is greater than 10 years. You may select reserve.

**9. SEPARATE PROPERTY**

- a.  There are no such assets or debts that I know of to be confirmed by the court.
- b.  Confirm as separate property the assets and debts in  Property Declaration (form FL-160).  Attachment 9b.  the following list. 

Item	Confirm to
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CHOOSE ONE

\*IF ANY, LIST SEPARATE ASSETS AND DEBTS. YOU MUST STATE DATE ACQUIRED AND MAY USE PERCENTAGES TO INDICATE DISTRIBUTION (WHO GETS ASSET AND/OR DEBT) YOU MAY ATTACH A SEPARATE PROPERTY DECLARATION (FL-160). DO NOT LIST COMMUNITY PROPERTY - MUST HAVE SEPARATE FL-160 FORM IF YOU HAVE BOTH.

PETITIONER: PETITIONER'S NAME RESPONDENT: RESPONDENT'S NAME	CASE NUMBER: CASE NUMBER
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10. COMMUNITY AND QUASI-COMMUNITY PROPERTY

- a.  There are no such assets or debts that I know of to be divided by the court.
- b.  Determine rights to community and quasi-community assets and debts. All such assets and debts are listed
  - in *Property Declaration* (form FL-160).  in Attachment 10b.
  - as follows (*specify*):

CHOOSE ONE

\*IF ANY, COMMUNITY PROPERTY LIST ASSETS AND DEBTS - INCLUDE DATE ACQUIRED, GROSS FAIR MARKET VALUE, DEBT OWED AND PROPOSED DISTRIBUTION (WHO GETS WHAT) DO NOT LIST SEPARATE PROPERTY AND COMMUNITY PROPERTY TOGETHER. MUST HAVE SEPARATE FL-160 FORM IN YOU HAVE BOTH.

EXCEPTION TO MANDATORY DOLLAR VALUE RULE - WHEN LISTING PENSION OR RETIREMENT BENEFITS, YOU MAY USE THE FOLLOWING ACCEPTABLE LANGUAGE = "COMMUNITY PROPERTY INTEREST IN PETITIONER/RESPONDENT'S RETIREMENT/PENSION BENEFITS ACCUMULATED DURING THE MARRIAGE" - AND MAY USE PERCENTAGE TO INDICATE DISTRIBUTION

11. OTHER REQUESTS

- a.  Attorney's fees and costs payable by  Petitioner  Respondent
- b.  Respondent's former name be restored to (*specify*):
- c.  Other (*specify*):

Continued on Attachment 11c.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: DATE OF SIGNATURE

YOUR PRINTED NAME \_\_\_\_\_  
(TYPE OR PRINT NAME)

▶ YOUR SIGNATURE \_\_\_\_\_  
(SIGNATURE OF RESPONDENT)

Date: \_\_\_\_\_  
\_\_\_\_\_  
(TYPE OR PRINT NAME)

▶ \_\_\_\_\_  
(SIGNATURE OF ATTORNEY FOR RESPONDENT)

**FOR MORE INFORMATION:** Read *Legal Steps for a Divorce or Legal Separation (form FL-107-INFO)* and visit "Families Change" at [www.familieschange.ca.gov](http://www.familieschange.ca.gov) — an online guide for parents and children going through divorce or separation.

**NOTICE:** You may redact (black out) social security numbers from any written material filed with the court in this case other than a form used to collect child, spousal or partner support.

**NOTICE—CANCELLATION OF RIGHTS:** Dissolution or legal separation may automatically cancel the rights of a domestic partner or spouse under the other domestic partner's or spouse's will, trust, retirement plan, power of attorney, pay-on-death bank account, survivorship rights to any property owned in joint tenancy, and any other similar thing. It does not automatically cancel the right of a domestic partner or spouse as beneficiary of the other partner's or spouse's life insurance policy. You should review these matters, as well as any credit cards, other credit accounts, insurance policies, retirement plans, and credit reports, to determine whether they should be changed or whether you should take any other actions. Some changes may require the agreement of your partner or spouse or a court order.

**The original response must be filed in the court with proof of service of a copy on Petitioner.**

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address): YOUR FIRST AND LAST NAME YOUR STREET ADDRESS CITY, STATE AND ZIP CODE  TELEPHONE NO.: YOUR PHONE NUMBER      FAX NO. (Optional): E-MAIL ADDRESS (Optional): ATTORNEY FOR (Name): IN PRO PER	<b>FOR COURT USE ONLY</b>
<b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF KERN</b> STREET ADDRESS: COURT ADDRESS MAILING ADDRESS: COURT CITY, STATE AND ZIP CODE CITY AND ZIP CODE: BRANCH NAME:	
(This section applies only to family law cases.) PETITIONER: PETITIONER'S NAME RESPONDENT: RESPONDENT'S NAME OTHER PARTY: OTHER PARTY'S NAME (DCSS CASE TYPE ONLY)	
(This section applies only to guardianship cases.) GUARDIANSHIP OF (Name): _____ Minor	CASE NUMBER:  CASE NUMBER
<b>DECLARATION UNDER UNIFORM CHILD CUSTODY JURISDICTION AND ENFORCEMENT ACT (UCCJEA)</b>	

1. I am a party to this proceeding to determine custody of a child.
2.  My present address and the present address of each child residing with me is confidential under Family Code section 3429 as I have indicated in item 3.
3. There are (specify number): NUMBER OF CHILDREN minor children who are subject to this proceeding, as follows: **(Insert the information requested below. The residence information must be given for the last FIVE years.)**

a. Child's name NAME OF CHILD #1	Place of birth CITY AND STATE OF BIRTH	Date of birth DATE OF BIRTH	Sex M/F
Oldest child first  Period of residence 1/1/2012 to present  Address 1215 TRUXTUN AVE, BAKERSFIELD, CA <input type="checkbox"/> Confidential 93301	Person child lived with (name and complete current address) JANE DOE 1215 TRUXTUNE AVE. <input type="checkbox"/> Confidential BAKERSFIELD, CA 93301	Relationship MOTHER	
BIRTH to 1/1/2012  Child's residence (City, State) 1234 L STREET BAKERSFIELD, CA 93301	Person child lived with (name and complete current address) JANE DOE - SAME AS CHILD JOHN DOE:1234 L STREET, BAKERSFIELD, CA 93301	PARENTS	
to  Child's residence (City, State) **MUST GIVE ADDRESS FOR THE LAST 5 YEARS OR SINCE BIRTH IF CHILD IS YOUNGER THAN 5 YEARS OF AGE**	Person child lived with (name and complete current address)		
to  Child's residence (City, State)	Person child lived with (name and complete current address)		
b. Child's name NAME OF CHILD #2	Place of birth CITY AND STATE OF BIRTH	Date of birth DATE OF BIRTH	Sex M/F
<input checked="" type="checkbox"/> Residence information is the same as given above for child a. (If NOT the same, provide the information below.)	AND	AND CURRENT ADDRESS	FATHER
Period of residence 1/1/2012 to present  Address ADDRESS FOR CHILD #2 IF DIFFERENT FROM CHILD #1 <input type="checkbox"/> Confidential	Person child lived with (name and complete current address) NAME OF PARENT CHILD LIVES WITH <input type="checkbox"/> Confidential	Relationship FATHER	
*CHECK THIS BOX ONLY IF CHILD #2 LIVED WITH CHILD #1 FOR ALL DATES LISTED	Person child lived with (name and complete current address)		
to  Child's residence (City, State) **MUST GIVE ADDRESS FOR THE LAST 5 YEARS OR SINCE BIRTH IF CHILD IS YOUNGER THAN 5 YEARS OF AGE**	Person child lived with (name and complete current address)		
CHECK C OR D IF NEEDED	Person child lived with (name and complete current address)		

- c.  Additional residence information for a child listed in item a or b is continued on attachment 3c.
- d.  Additional children are listed on form FL-105(A)/GC-120(A). (Provide all requested information for additional children.) Page 1 of 2

SHORT TITLE: LAST NAME VS LAST NAME	CASE NUMBER: CASE NUMBER
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4. Do you have information about, or have you participated as a party or as a witness or in some other capacity in, another court case or custody or visitation proceeding, in California or elsewhere, concerning a child subject to this proceeding?

Yes  No (If yes, attach a copy of the orders (if you have one) and provide the following information):

Proceeding	Case number	Court (name, state, location)	Court order or judgment (date)	Name of each child	Your connection to the case	Case status
a. <input type="checkbox"/> Family						
b. <input checked="" type="checkbox"/> Guardianship	BPB-XX-00XXXX	KCSC 1215 TRUXTUN AVE. BAKERSFIELD, CA 93301	N/A	NAME OF CHILD	OBJECTOR	DISMISSED
c. <input type="checkbox"/> Other						

Proceeding	Case Number	Court (name, state, location)
d. <input type="checkbox"/> Juvenile Delinquency/ Juvenile Dependency		
e. <input type="checkbox"/> Adoption		

5.  One or more domestic violence restraining/protective orders are now in effect. (Attach a copy of the orders if you have one and provide the following information):

Court	County	State	Case number (if known)	Orders expire (date)
a. <input type="checkbox"/> Criminal				
b. <input type="checkbox"/> Family				
c. <input type="checkbox"/> Juvenile Delinquency/ Juvenile Dependency				
d. <input type="checkbox"/> Other				

6. Do you know of any person who is not a party to this proceeding who has physical custody or claims to have custody of or visitation rights with any child in this case?  Yes  No (If yes, provide the following information):

a. Name and address of person  <input type="checkbox"/> Has physical custody <input type="checkbox"/> Claims custody rights <input type="checkbox"/> Claims visitation rights Name of each child	b. Name and address of person  <input type="checkbox"/> Has physical custody <input type="checkbox"/> Claims custody rights <input type="checkbox"/> Claims visitation rights Name of each child	c. Name and address of person  <input type="checkbox"/> Has physical custody <input type="checkbox"/> Claims custody rights <input type="checkbox"/> Claims visitation rights Name of each child
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I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: DATE OF SIGNATURE

YOUR PRINTED NAME \_\_\_\_\_ YOUR SIGNATURE \_\_\_\_\_  
 (TYPE OR PRINT NAME) (SIGNATURE OF DECLARANT)

7.  Number of pages attached: \_\_\_\_\_

**NOTICE TO DECLARANT: You have a continuing duty to inform this court if you obtain any information about a custody proceeding in a California court or any other court concerning a child subject to this proceeding.**



PARTY WITHOUT ATTORNEY OR ATTORNEY STATE BAR NO.: NAME: YOUR NAME FIRM NAME: YOUR ADDRESS STREET ADDRESS: CITY: YOUR CITY, STATE AND ZIP CODE STATE: ZIP CODE: TELEPHONE NO.: YOUR PHONE NUMBER FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR (name): IN PRO PER	YOU WILL NEED TWO ORIGINALS OF THIS FORM IF THERE IS SEPARATE PROPERTY AND COMMUNITY PROPERTY.
<b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF KERN</b> STREET ADDRESS: MAILING ADDRESS: (SEE ATTACHED LIST OF CITY AND ZIP CODE: KERN COURT'S ADDRESSES) BRANCH NAME:	
PETITIONER: PETITIONER'S NAME RESPONDENT: RESPONDENT'S NAME OTHER PARENT/PARTY	
<input type="checkbox"/> PETITIONER'S <input checked="" type="checkbox"/> RESPONDENT'S <input type="checkbox"/> COMMUNITY AND QUASI-COMMUNITY PROPERTY DECLARATION <input checked="" type="checkbox"/> SEPARATE PROPERTY DECLARATION	CASE NUMBER:  CASE NUMBER

See *Instructions* on page 4 for information about completing this form. For additional space, use *Continuation of Property Declaration* (form FL-161).

(SEE PAGE #4 FOR INSTRUCTIONS)

**\*\*EXAMPLES ONLY\*\***

A	B	C	D	E	F	
ITEM NO.	BRIEF DESCRIPTION	GROSS FAIR MARKET VALUE	AMOUNT OF DEBT	NET FAIR MARKET VALUE	PROPOSAL FOR DIVISION Award or Confirm to: PETITIONER RESPONDENT	
1.	REAL ESTATE  N/A	\$	\$	\$	\$	\$
2.	HOUSEHOLD FURNITURE, FURNISHINGS, APPLIANCES  N/A					
3.	JEWELRY, ANTIQUES, ART, COIN COLLECTIONS, etc.  N/A					
4.	VEHICLES, BOATS, TRAILERS 1995 VW Beetle	5,000	0	5,000	5,000	
5.	SAVINGS ACCOUNTS  N/A					
6.	CHECKING ACCOUNTS  N/A					

List date acquired

↓

2/2/2001

List who is getting asset

A		B	C	-	D	=	E	F	
ITEM NO.	BRIEF DESCRIPTION	DATE ACQUIRED	GROSS FAIR MARKET VALUE		AMOUNT OF DEBT		NET FAIR MARKET VALUE	PETITIONER	RESPONDENT
7.	CREDIT UNION, OTHER DEPOSITORY ACCOUNTS  N/A				\$		\$	\$	\$
8.	CASH  N/A								
9.	TAX REFUND  N/A								
10.	LIFE INSURANCE WITH CASH SURRENDER OR LOAN VALUE  N/A								
11.	STOCKS, BONDS, SECURED NOTES, MUTUAL FUNDS  N/A								
12.	RETIREMENT AND PENSIONS PETITIONER'S 12345 RETIREMENT PLAN	1/1/2017						100%	0%
13.	PROFIT-SHARING, IRAS, DEFERRED COMPENSATION, ANNUITIES  N/A								
14.	ACCOUNTS RECEIVABLE, UNSECURED NOTES  N/A								
15.	PARTNERSHIP, OTHER BUSINESS INTERESTS  N/A								
16.	OTHER ASSETS								
17.	ASSETS FROM CONTINUATION SHEET								
18.	TOTAL ASSETS		LIST TOTAL		LIST TOTAL		LIST TOAL	TBD	TBD

A		B	C	D	
ITEM NO.	DEBTS - SHOW TO WHOM OWED	DATE INCURRED	TOTAL OWING	PROPOSAL FOR DIVISION	
				PETITIONER	RESPONDENT
19.	STUDENT LOANS N/A		\$	\$	\$
20.	TAXES N/A				
21.	SUPPORT ARREARAGES N/A				
22.	LOANS-UNSECURED N/A				
23.	CREDIT CARDS N/A				
24.	OTHER DEBTS N/A				
25.	OTHER DEBTS FROM CONTINUATION SHEET				
26.	TOTAL DEBTS			TOTAL AMOUNT OF DEBTS	TOTAL AMOUNT OF DEBTS

A Continuation of Property Declaration (form FL-161) is attached and incorporated by reference.

I declare under penalty of perjury under the laws of the State of California that, to the best of my knowledge, the foregoing is a true and correct listing of assets and obligations and the amounts shown are correct.

Date: DATE OF SIGNATURE

YOUR PRINTED NAME \_\_\_\_\_

(TYPE OR PRINT NAME)

▶ YOUR SIGNATURE \_\_\_\_\_

SIGNATURE

## INFORMATION AND INSTRUCTIONS FOR COMPLETING FORM FL-160

*Property Declaration* (form FL-160) is a multipurpose form, which may be filed with the court as an attachment to a *Petition* or *Response* or served on the other party to comply with disclosure requirements in place of a *Schedule of Assets and Debts* (form FL-142). Courts may also require a party to file a *Property Declaration* as an attachment to a *Request to Enter Default* (form FL-165) or *Judgment* (form FL-180).

**When filing a *Property Declaration* with the court, do not include private financial documents listed below.**

### Identify the type of declaration completed

1. Check "Community and Quasi-Community Property Declaration" on page 1 to use *Property Declaration* (form FL-160) to provide a combined list of community and quasi-community property assets and debts. Quasi-community property is property you own outside of California that would be community property if it were located in California.
2. Do not combine a separate property declaration with a community and quasi-community property declaration. Check "Separate Property Declaration" on page 1 when using *Property Declaration* to provide a list of separate property assets and debts.

### Description of the Property Declaration chart

#### *Pages 1 and 2*

1. Column A is used to provide a brief description of each item of separate or community or quasi-community property.
2. Column B is used to list the date the item was acquired.
3. Column C is used to list the item's gross fair market value (an estimate of the amount of money you could get if you sold the item to another person through an advertisement).
4. Column D is used to list the amount owed on the item.
5. Column E is used to indicate the net fair market value of each item. The net fair market value is calculated by subtracting the dollar amount in column D from the amount in column C ("C minus D").
6. Column F is used to show a proposal on how to divide (or confirm) the item described in column A.

#### *Page 3*

1. Column A is used to provide a brief description of each separate or community or quasi-community property debt.
2. Column B is used to list the date the debt was acquired.
3. Column C is used to list the total amount of money owed on the debt.
4. Column D is used to show a proposal on how to divide (or confirm) the item of debt described in column A.

### When using this form only as an attachment to a *Petition* or *Response*

1. Attach a *Separate Property Declaration* (form FL-160) to respond to item 9. Only columns A and F on pages 1 and 2 and columns A and D on page 3 are required.
2. Attach a *Community or Quasi-Community Declaration* (form FL-160) to respond to item 10, and complete column A on all pages.

### When serving this form on the other party as an attachment to *Declaration of Disclosure* (form FL-140)

1. Complete columns A through E on pages 1 and 2, and columns A through C on page 3.
2. Copies of the following documents must be attached and served on the other party:
  - (a) *For real estate* (item 1): deeds with legal descriptions and the latest lender's statement.
  - (b) *For vehicles, boats, trailers* (item 4): the title documents.
  - (c) *For all bank accounts* (item 5, 6, 7): the latest statement.
  - (d) *For life insurance policies with cash surrender or loan value* (item 10): the latest declaration page.
  - (e) *For stocks, bonds, secured notes, mutual funds* (item 11): the certificate or latest statement.
  - (f) *For retirement and pensions* (item 12): the latest summary plan document and latest benefit statement.
  - (g) *For profit-sharing, IRAs, deferred compensation, and annuities* (item 13): the latest statement.
  - (h) *For each account receivable and unsecured note* (item 14): documentation of the account receivable or note.
  - (i) *For partnerships and other business interests* (item 15): the most current K-1 and Schedule C.
  - (j) *For other assets* (item 16): the most current statement, title document, or declaration.
  - (k) *For support arrearages* (item 21): orders and statements.
  - (l) *For credit cards and other debts* (items 23 and 24): the latest statement.
3. Do not file copies of the above private financial documents with the court.

### When filing this form with the court as an attachment to *Request to Enter Default* (FL-165) or *Judgment* (FL-180)

Complete all columns on the form.

**For more information** about forms required to process and obtain a judgment in dissolution, legal separation, and nullity cases, see <http://www.courts.ca.gov/8218.htm>.

PARTY WITHOUT ATTORNEY OR ATTORNEY STATE BAR NO.: NAME: YOUR NAME FIRM NAME: YOUR ADDRESS STREET ADDRESS: YOUR CITY, STATE, AND ZIP CODE CITY: STATE: ZIP CODE: TELEPHONE NO.: YOUR PHONE NUMBER FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR (name): IN PRO PER	YOU WILL NEED TWO ORIGINALS OF THIS FORM IF THERE IS SEPARATE PROPERTY AND COMMUNITY PROPERTY.  *MUST HAVE DATE ACQUIRED; MUST STATE DOLLAR VALUES AND DOLLAR VALUES FOR PROPOSED DISTRIBUTION AND TOTALED FOR BOTH ASSETS AND DEBTS
SUPERIOR COURT OF CALIFORNIA, COUNTY OF KERN STREET ADDRESS: (SEE ATTACHED LIST OF MAILING ADDRESS: KERN COURT'S ADDRESSES) CITY AND ZIP CODE: BRANCH NAME:	
PETITIONER: PETITIONER'S NAME RESPONDENT: RESPONDENT'S NAME OTHER PARENT/PARTY	
<input type="checkbox"/> PETITIONER'S <input checked="" type="checkbox"/> RESPONDENT'S <input checked="" type="checkbox"/> COMMUNITY AND QUASI-COMMUNITY PROPERTY DECLARATION <input type="checkbox"/> SEPARATE PROPERTY DECLARATION	CASE NUMBER:  CASE NUMBER

See *Instructions* on page 4 for information about completing this form. For additional space, use *Continuation of Property Declaration* (form FL-161). (SEE PAGE #4 FOR INSTRUCTIONS) **\*\*EXAMPLES ONLY\*\***

A	B	C	D	E	F	
ITEM NO.	DATE ACQUIRED	GROSS FAIR MARKET VALUE	AMOUNT OF DEBT	NET FAIR MARKET VALUE	PROPOSAL FOR DIVISION Award or Confirm to: PETITIONER RESPONDENT	
1. REAL ESTATE 123 ANY ST. BAKERSFIELD, CA 93333	1/1/2017	\$ 200,000	\$ 150,000	\$ 50,000	\$ 50,000	\$ 0.00
2. HOUSEHOLD FURNITURE, FURNISHINGS, APPLIANCES WASHER/DRYER	1/1/2017	\$600.00	0.00	\$600.00	\$600.00	0.00
<b>***PLEASE BE SURE TO LIST ANY DEBT ASSOCIATED WITH AN ASSET AND ***</b>						
<b>***THE PROPOSED DISTRIBUTION AS TO BOTH ASSETS AND DEBTS THEREON.***</b>						
3. JEWELRY, ANTIQUES, ART, COIN COLLECTIONS, etc.  N/A						
4. VEHICLES, BOATS, TRAILERS  2000 FORD VAN	1/1/2017	\$3,000	0.00	\$3,000	\$3,000	0.00
2006 FORD F-250	1/1/2017	\$6,000	0.00	\$6,000	0.00	\$6,000
5. SAVINGS ACCOUNTS  LAST 4 NUMBERS OF ACCOUNT						
6. CHECKING ACCOUNTS  LAST 4 NUMBERS OF ACCOUNT						

A		B	C	-	D	=	E	F	
ITEM NO.	BRIEF DESCRIPTION	DATE ACQUIRED	GROSS FAIR MARKET VALUE		AMOUNT OF DEBT		NET FAIR MARKET VALUE	PROPOSAL FOR DIVISION Award or Confirm to:	PETITIONER RESPONDENT
7.	CREDIT UNION, OTHER DEPOSITORY ACCOUNTS N/A				\$		\$	\$	\$
8.	CASH N/A								
9.	TAX REFUND N/A								
10.	LIFE INSURANCE WITH CASH SURRENDER OR LOAN VALUE N/A								
11.	STOCKS, BONDS, SECURED NOTES, MUTUAL FUNDS N/A								
12.	RETIREMENT AND PENSIONS RESPONDENT'S ABCD RETIREMENT PLAN ACCUMULATED DURING MARRIAGE	1/1/2017						50%	50%
								50%	50%
13.	PROFIT-SHARING, IRAS, DEFERRED COMPENSATION, ANNUITIES N/A								
14.	ACCOUNTS RECEIVABLE, UNSECURED NOTES N/A								
15.	PARTNERSHIP, OTHER BUSINESS INTERESTS N/A								
16.	OTHER ASSETS								
17.	ASSETS FROM CONTINUATION SHEET								
18.	TOTAL ASSETS		\$409,600		\$150,000		\$259,600	\$128,600	\$131,000

**Community Property Interest in retirement/pension accumulated during marriage**

A		B	C	D	
ITEM NO.	DEBTS - SHOW TO WHOM OWED	DATE INCURRED	TOTAL OWING	PROPOSAL FOR DIVISION Award or Confirm to:	
				PETITIONER	RESPONDENT
19.	STUDENT LOANS  N/A		\$	\$	\$
20.	TAXES  N/A				
21.	SUPPORT ARREARAGES  N/A				
22.	LOANS-UNSECURED  N/A				
23.	CREDIT CARDS  VISA	1/1/2017	\$5,000	0.00	\$5,000
24.	OTHER DEBTS  N/A				
<b>***PLEASE BE SURE TO LIST ANY DEBT ASSOCIATED WITH AN ***                  ***ASSET AND THE PROPOSED DISTRIBUTION AS TO THAT DEBT.***</b>					
25.	OTHER DEBTS FROM CONTINUATION SHEET				
26.	TOTAL DEBTS		5,000	0.00	5,000

A Continuation of Property Declaration (form FL-161) is attached and incorporated by reference.

I declare under penalty of perjury under the laws of the State of California that, to the best of my knowledge, the foregoing is a true and correct listing of assets and obligations and the amounts shown are correct.

Date: DATE OF SIGNATURE

YOUR PRINTED NAME \_\_\_\_\_

(TYPE OR PRINT NAME)

▶ YOUR SIGNATURE \_\_\_\_\_

SIGNATURE

## INFORMATION AND INSTRUCTIONS FOR COMPLETING FORM FL-160

*Property Declaration* (form FL-160) is a multipurpose form, which may be filed with the court as an attachment to a *Petition* or *Response* or served on the other party to comply with disclosure requirements in place of a *Schedule of Assets and Debts* (form FL-142). Courts may also require a party to file a *Property Declaration* as an attachment to a *Request to Enter Default* (form FL-165) or *Judgment* (form FL-180).

**When filing a *Property Declaration* with the court, do not include private financial documents listed below.**

### Identify the type of declaration completed

1. Check "Community and Quasi-Community Property Declaration" on page 1 to use *Property Declaration* (form FL-160) to provide a combined list of community and quasi-community property assets and debts. Quasi-community property is property you own outside of California that would be community property if it were located in California.
2. Do not combine a separate property declaration with a community and quasi-community property declaration. Check "Separate Property Declaration" on page 1 when using *Property Declaration* to provide a list of separate property assets and debts.

### Description of the Property Declaration chart

#### *Pages 1 and 2*

1. Column A is used to provide a brief description of each item of separate or community or quasi-community property.
2. Column B is used to list the date the item was acquired.
3. Column C is used to list the item's gross fair market value (an estimate of the amount of money you could get if you sold the item to another person through an advertisement).
4. Column D is used to list the amount owed on the item.
5. Column E is used to indicate the net fair market value of each item. The net fair market value is calculated by subtracting the dollar amount in column D from the amount in column C ("C minus D").
6. Column F is used to show a proposal on how to divide (or confirm) the item described in column A.

#### *Page 3*

1. Column A is used to provide a brief description of each separate or community or quasi-community property debt.
2. Column B is used to list the date the debt was acquired.
3. Column C is used to list the total amount of money owed on the debt.
4. Column D is used to show a proposal on how to divide (or confirm) the item of debt described in column A.

### When using this form only as an attachment to a *Petition* or *Response*

1. Attach a *Separate Property Declaration* (form FL-160) to respond to item 9. Only columns A and F on pages 1 and 2 and columns A and D on page 3 are required.
2. Attach a *Community or Quasi-Community Declaration* (form FL-160) to respond to item 10, and complete column A on all pages.

### When serving this form on the other party as an attachment to *Declaration of Disclosure* (form FL-140)

1. Complete columns A through E on pages 1 and 2, and columns A through C on page 3.
2. Copies of the following documents must be attached and served on the other party:
  - (a) *For real estate* (item 1): deeds with legal descriptions and the latest lender's statement.
  - (b) *For vehicles, boats, trailers* (item 4): the title documents.
  - (c) *For all bank accounts* (item 5, 6, 7): the latest statement.
  - (d) *For life insurance policies with cash surrender or loan value* (item 10): the latest declaration page.
  - (e) *For stocks, bonds, secured notes, mutual funds* (item 11): the certificate or latest statement.
  - (f) *For retirement and pensions* (item 12): the latest summary plan document and latest benefit statement.
  - (g) *For profit-sharing, IRAs, deferred compensation, and annuities* (item 13): the latest statement.
  - (h) *For each account receivable and unsecured note* (item 14): documentation of the account receivable or note.
  - (i) *For partnerships and other business interests* (item 15): the most current K-1 and Schedule C.
  - (j) *For other assets* (item 16): the most current statement, title document, or declaration.
  - (k) *For support arrearages* (item 21): orders and statements.
  - (l) *For credit cards and other debts* (items 23 and 24): the latest statement.
3. Do not file copies of the above private financial documents with the court.

### When filing this form with the court as an attachment to *Request to Enter Default* (FL-165) or *Judgment* (FL-180)

Complete all columns on the form.

**For more information** about forms required to process and obtain a judgment in dissolution, legal separation, and nullity cases, see <http://www.courts.ca.gov/8218.htm>.

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address):		<b>FOR COURT USE ONLY</b>	
YOUR NAME YOUR ADDRESS CITY, STATE AND ZIP CODE TELEPHONE NO.: YOUR PHONE NUMBER      FAX NO. (Optional): E-MAIL ADDRESS (Optional): ATTORNEY FOR (Name): <b>IN PRO PER</b>			
<b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF KERN</b> STREET ADDRESS: 1215 TRUXTUN AVENUE MAILING ADDRESS: SAME AS ABOVE CITY AND ZIP CODE: BAKERSFIELD, CA 93301 BRANCH NAME: METROPOLITAN DIVISION-JUSTICE BUILDING			
PETITIONER/PLAINTIFF: PETITIONER'S NAME  RESPONDENT/DEFENDANT: RESPONDENT'S NAME  OTHER PARENT/PARTY:		CASE NUMBER: <b>CASE NUMBER</b>  <i>(If applicable, provide):</i>  HEARING DATE: HEARING TIME: DEPT.:	
<b>PROOF OF SERVICE BY MAIL</b>			

**NOTICE: To serve temporary restraining orders you must use personal service (see form FL-330).**

- I am at least 18 years of age, not a party to this action, and I am a resident of or employed in the county where the mailing took place.
- My residence or business address is:  
**\*\*SERVER'S ADDRESS INFORMATION\*\***  
 STREET ADDRESS  
 CITY, STATE AND ZIP CODE
- I served a copy of the following documents (*specify*):  
 LIST THE NAME OF ALL FORMS SERVED SUCH AS: RESPONSE - MARRIAGE (FL-120); UCCJEA (FL-105);  
 PROPERTY DECLARATION (FL-160)

by enclosing them in an envelope AND

- depositing** the sealed envelope with the United States Postal Service with the postage fully prepaid.
- placing** the envelope for collection and mailing on the date and at the place shown in item 4 following our ordinary business practices. I am readily familiar with this business's practice for collecting and processing correspondence for mailing. On the same day that correspondence is placed for collection and mailing, it is deposited in the ordinary course of business with the United States Postal Service in a sealed envelope with postage fully prepaid.

CHOOSE  
A OR B

- The envelope was addressed and mailed as follows:
  - Name of person served: PETITIONER NAME
  - Address: PETITIONER'S MAILING ADDRESS OR ATTORNEY  
CITY, STATE AND ZIP CODE
  - Date mailed: DATE DOCUMENTS MAILED
  - Place of mailing (*city and state*): CITY AND STATE THE RESPONSE DOCUMENTS WERE MAILED FROM
- I served a request to modify a child custody, visitation, or child support judgment or permanent order which included an address verification declaration. (*Declaration Regarding Address Verification—Postjudgment Request to Modify a Child Custody, Visitation, or Child Support Order* (form FL-334) may be used for this purpose.)
- I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: DATE OF SIGNATURE

SERVER'S PRINTED NAME \_\_\_\_\_

(TYPE OR PRINT NAME)

▶ SIGNATURE OF SERVER \_\_\_\_\_

(SIGNATURE OF PERSON COMPLETING THIS FORM)